

The Board of Education of the Fairfield City School District in the County of Butler, Ohio, held a Work Session on the 6<sup>th</sup> of September 2018 in the Fairfield Administration Building Conference Room A.

The meeting was called to order by the President at 6:30 pm.

ROLL CALL – Present: Mr. Begley, Mr. Berding, Mr. Hare & Mrs. Shorter  
Absent: Mrs. O’Neal

Also present: Mr. Smith, Mrs. Lane, Mr. Martin, Mrs. Wildow & Mr. Penney  
Absent: Mr. Clemmons

PLEDGE OF ALLEGIANCE – Brian Begley

Mrs. O’Neal arrived at 6:32 pm.

Mr. Clemmons arrived at 6:35 pm.

#### PRESENTATIONS/RESOLUTIONS

##### A. Butler County Auditor’s Office – Julie Joyce-Smith

Ms. Joyce-Smith advised that vans will be out taking pictures of Fairfield residences and businesses in the next two to three weeks.

The Butler County Auditor’s Office is supporting fuel quality testing legislation. Two more skimmers were found in Butler County; one was on Dixie Highway in Fairfield.

A check was presented to the Board of Education for approximately \$220,000. The check represents a return of Auditor fees charged to the District.

#### SUPERINTENDENT’S RECOMMENDATIONS AND REPORTS

##### 18-80 EXTRACURRICULAR RESIGNATIONS/EMPLOYMENT – Mr. Martin

Mr. Martin stated that all 59 professional openings have been filled.

MOTION – Moved by Mrs. Shorter to approve the following:

##### A. Personnel – Professional

###### 1. Extracurricular Resignations

- a. Tommy Begley, Senior High, Weight Room Supervisor, Assistant, 33%  
(effective with the 2018-19 school year; for personal reasons)
- b. Theresa Hibbard, Crossroads, Leadership Team Advisor  
(effective with the 2018-19 school year; for personal reasons)

- c. Kelsey Meyer, Central, Unit Leader Kindergarten  
(effective with the 2018-19 school year; due to internal grade level transfer)
- d. Joel Willison, Crossroads, Student Council 8<sup>th</sup> Grade  
(effective with the 2018-19 school year; for personal reasons)

2.. Employment

- a. Katelin Keller, South, Kindergarten  
(recommended for a new one-year limited teaching contract for the 2018-19 school year, effective August 16, 2018; for a replacement position)
- b. Janie Connell, North, Intervention Specialist  
(recommended for a new one-year limited teaching contract for the 2018-19 school year, effective August 30, 2018; for a replacement position)
- c. Amy Wallace, Cincinnati Christian, Intervention Specialist, additional 40%  
(effective with the 2018-19 school year, this bring her to 100% contract status)
- d. Extracurriculars 2018-19

**Senior High**

Ryan Aubin, Marching Band Instructor  
Devon Barlow, Football, Varsity Assistant, 25%  
Cindy Jones, Department Head Foreign Language, 50%  
Craig Reed, Swim Coach, Boys/Girls, 1.5  
Jeremy West, GSA Club Advisor  
Erin Williams, Marching Band Assistant Director

**Freshman**

Jordan Barnes, Cheer Coach FB  
Jordan Barnes, Cheer Coach BB  
Brian Smith, Soccer, Boys

**Middle Creekside and Middle Crossroads (combined)**

Lanita Drake, Cross Country  
Jim Hauser, Cross Country  
Terri Hibbard, Cross Country  
Nichole Tock, Cross Country

- e. Credit Recovery and or Credit Flexibility Instructors

Anita Lukey

(The above-named persons are recommended for employment as credit recovery and/or credit flexibility instructors at the rate of \$29.83 per hour for the 2018-19 school year for up to ten (10) hours per student per class.)

f. ESL Tutors 2018-19

Katherine Beckman

(Periodically the district has students who qualify for English as a Second Language, as determined through the district's established assessment process. It is recommended that the above-noted person(s) be employed as the designated ESL Tutor at the rate of \$29.83 per hour, effective for the 2018-19 school year.)

g. Home Instructors 2018-19

Caryn May

(Periodically the district has students who qualify for home instruction by placement on an IEP developed through the Special Services Department. It is recommended that the above-noted person(s) be employed as Home Instructors at the rate of \$29.83 per hour, effective for the 2018-19 school year.)

h. Substitute Teachers 2018-19

Rebecca Heis  
John Miller  
Harvey Stansell  
Emma VanSteenkiste  
Greg Whited

(All recommendations are for the 2018-19 school year at a rate of \$92 per day.)

i. Substitute Nurses 2018-19

Sandra Coffey

(All recommendations are for the 2018-19 school year at a rate of \$92 per day.)

(All employment is contingent upon satisfactory submission of all required documents.)

SECOND – Seconded by Mrs. O'Neal

ROLL CALL – Ayes: Mr. Begley, Mr. Berding, Mr. Hare, Mrs. O'Neal & Mrs. Shorter

Nays: None

Motion Carried: 5-0

18-81 RESIGNATIONS/UNPAID LEAVES OF ABSENCE/EMPLOYMENT – Mr. Penney

MOTION – Moved by Mr. Begley to approve the following:

B. Personnel – Support

1. Resignations

- a. Melissa Abney, North, Food Service Assistant  
(effective the end of the day August 19, 2018; for personal reasons)
- b. Darlene Britton, Transportation, Educational Assistant  
(effective the end of the day August 7, 2018; to accept another position within the District)
- c. Jennis Calihan, Transportation, Educational Assistant  
(effective the end of the day August 14, 2018; to accept another position within the District)
- d. Carol Golden, North, Food Service Assistant  
(effective the end of the day July 31, 2018; for retirement purposes)
- e. Hee Hake, Central, Educational Assistant  
(effective the end of the day August 9, 2018; for personal reasons)
- f. Leona Hutcheson, Crossroads, Educational Assistant  
(effective the end of the 2017-18 school year; for personal reasons)
- g. Lori Leslie, South, Educational Assistant  
(effective the end of the 2017-18 school year; for personal reasons)
- h. Steve Mathis, Transportation, Bus Driver  
(effective the end of the 2017-18 school year; for personal reasons)
- i. Stephanie Neyer, East, Educational Assistant  
(effective the end of the day August 7, 2018; for personal reasons)
- j. Krystina Scowden, Administration Building, Confidential Receptionist  
(effective the end of the day September 30, 2018; to accept another position within the District)
- k. Kathy Triplett, Crossroads, Educational Assistant  
(effective the end of the 2017-18 school year; for personal reasons)

2. Leaves of Absence

- a. Kathy Romans, North, Food Service Assistant  
(effective August 18, 2018 through November 18, 2018; for unpaid personal medical)

3. Employment

- a. Anthony Agoston, Transportation, Bus Driver  
(effective August 20, 2018; for a replacement position)

- b. Nikol Agoston, Transportation, Bus Driver  
(effective August 20, 2018; for a replacement position)
- c. Michelle Bois-Autry, East, Educational Assistant  
(effective August 20, 2018; for a replacement position)
- d. Karen Booker, Central, Educational Assistant  
(effective August 22, 2018; for a new position)
- e. Rebecca Bradley, Sr. High, Educational Assistant  
(effective August 22, 2018; for a replacement position)
- f. Darlene Britton, Transportation, Chauffeur  
(effective August 8, 2018; for a replacement position)
- g. Jennis Calihan, Transportation, Bus Driver  
(effective August 15, 2018; for a replacement position)
- h. Jennifer Cornwall, Transportation, Bus Driver  
(effective August 21, 2018; for a replacement position)
- i. Clifford Heckler, Transportation, Bus Driver  
(effective August 20, 2018; for a replacement position)
- j. Natasha Isaacs, East, Educational Assistant  
(effective August 22, 2018; for a replacement position)
- k. Ella Koedel, North, Educational Assistant  
(effective September 7, 2018; for a replacement position)
- l. Nicole Long, Central, Educational Assistant  
(effective August 27, 2018; for a replacement position)
- m. Mary Murphy, Transportation, Bus Driver  
(effective August 20, 2018; for a replacement position)
- n. James Palmieri, Transportation, Educational Assistant  
(effective August 21, 2018; for a replacement position)
- o. Deanna Samuels, Administration, District Latchkey Coordinator  
(recommended for a new administrative contract effective September 7, 2018 –  
June 30, 2020, for 228 days, on the classified administrative salary range 2 for a  
replacement position)
- p. Christine Schulze, East, Food Service Assistant  
(effective August 20, 2018; for a replacement position)

- q. Krystina Scowden, Administration Building, Confidential Secretary II  
(effective October 1, 2018; for a replacement position)
- r. Cheri Sergent, Transportation, Bus Driver  
(effective August 20, 2018; for a replacement position)
- s. Harvey Stansell, Sr. High, Educational Assistant  
(effective August 28, 2018; for a replacement position)

(All employment is contingent upon satisfactory submission of all required documents.)

SECOND – Seconded by Mr. Berding

ROLL CALL – Ayes: Mr. Begley, Mr. Berding, Mr. Hare, Mrs. O’Neal & Mrs. Shorter

Nays: None

Motion Carried: 5-0

C. Items for Board Discussion

- 1. Baseball and Softball Facilities – Joe Penney

Discussion included the following comments by the Board:

Mr. Hare feels that we should move forward with the backstop/bleacher portion of the project.

Mrs. Shorter asked about the lighting for the field.

Response: Mr. Harden stated that the lighting is not a pressing need at this time.

Mr. Hare feels that we need an ADA (American Disabilities Act) compliant bridge.

Mr. Berding agreed with Mr. Hare and feels that an engineering assessment of the bridge is necessary to study the structure of the bridge.

Mr. Hare thinks that the width of the bridge is fine; the deck and handrails may need to be upgraded. Periodic erosion checks are needed.

Mr. Hare would prefer a larger building to include the restrooms, a concession stand and storage.

Mrs. O’Neal agrees with Mr. Hare and thinks that sounds great.

Mrs. Shorter thinks that the Boosters and the Athletic Department should have input into the concession part of the building.

Mr. Hare asked if the concession/restroom facility could be ready for the 2019 season.

Response: Mr. Penney will come back with further information.

2. Board Policies

- a. AA – School District Legal Status – Roger Martin
- b. BB – School Board Legal Status – Roger Martin
- c. BBBA – Board Member Qualifications – Roger Martin
- d. BBBB – Board Member Oath of Office – Roger Martin
- e. IGAD – Career-Technical Education – Lani Wildow
- f. IGCH (Also LEC) – College Credit Plus – Lani Wildow
- g. KKA – Recruiters in the Schools – Lani Wildow

Mrs. Shorter asked if recruiters can request student information.  
Response: Yes, they can.

- h. LEC (Also IGCH) – College Credit Plus – Lani Wildow

3. Job Descriptions – Roger Martin

- a. Director of Special Services
- b. Supervisor of Special Services

4. Ohio School Boards Association Conference – Naming of Delegate and Alternate for Annual Business Meeting (November 12, 2018) – Dan Hare

5. Agreement for Member Districts for Butler County School Financing District – Billy Smith and Nancy Lane.

6. Membership in the Southwestern Ohio Educational Purchasing Council (EPC) – Nancy Lane

18-82 APPROVAL OF THE AGREEMENT FOR MEMBER DISTRICTS FOR BUTLER COUNTY SCHOOL FINANCING DISTRICT

MOTION – Moved by Mr. Berding to approve the following:

D. Other Items for Board Action

- 1. Recommend approval of the Agreement for Member Districts for Butler County School Financing District as follows:

This Agreement entered into as of September 6, 2018, by and among the boards of education of the Edgewood City School District, Fairfield City School District, Hamilton City School District, Monroe Local School District and New Miami Local School District (collectively, the “member districts”) and the Butler County Educational Service Center Governing Board (the “ESC”) under the following circumstances:

- A. The Governing Board of the ESC has by a resolution adopted June 20, 2018, pursuant to R.C. §3311.50, created a county school financing district known as the Butler County School Financing District (the “BCSFD”) for the purpose of providing for the current expenses for school safety and security and mental health services, including training and employment of or contracting for the services of safety personnel, mental health personnel, social workers and counselors for those school districts whose territories lie within the territory of the BCSFD.
- B. The territory of all the member districts is included in the territory of the BCSFD and no other school districts have any territory included in the territory of the BCSFD.
- C. The Governing Board of the ESC, acting as the taxing authority for the BCSFD, proposes to take action to submit to the electors of the BCSFD, pursuant to R.C. §5705.215(A)(2)(f), a tax levy for the purpose of providing for the current expenses for school safety and security and mental health services, including training and employment of or contracting for the services of safety personnel, mental health personnel, social workers and counselors for those school districts whose territories lie within the territory of the BCSFD at an election to be held on Nov. 6, 2018.
- D. The Governing Board of the ESC and the boards of education of each of the member districts have determined that including of the territory of each school district in the BCSFD and the provisions of this agreement for the distribution and use of the proceeds of a Tax Levy of the BCSFD, if approved by the voters of the BCSFD, will benefit each member district by providing needed additional revenues for the current expenses for school safety and security and mental health services, including training and employment of or contracting for the services of safety personnel, mental health personnel, social workers and counselors for each member district.
- E. Member districts approve this agreement with the condition that membership in the BCSFD is restricted to Edgewood City School District, Fairfield City School District, Hamilton City School District, Monroe Local School District and New Miami Local School District. Should another district request membership following approval of this agreement, said membership shall, as and to the extent permitted by law, be considered by the ESC Governing Board only if approved by a majority of the boards of education of the member districts.

**NOW, THEREFORE**, the parties hereto agree that:



Not later than thirty (30) days after the receipt by the Governing Board of the ESC, acting as the taxing authority for the BCSFD pursuant to R.C. §3311.50 of each settlement of any tax levied by the BCSFD pursuant to R.C. §5705.21, the treasurer of the ESC shall distribute to each of the member districts the net proceeds of collections made upon taxpayers in that member district. The ESC shall provide a document that illustrates gross collections for each district and the various required deductions (i.e. auditor and treasurer fees, DRETAC fees, election expense, etc.) This will allow member districts to post the gross amount of the levy collection and the appropriate expenses.

1. Each member district will use and spend the amounts so received only for the purpose of providing for the current expenses for school safety and security and mental health services, including training and employment of or contracting for the services of safety personnel, mental health personnel, social workers and counselors for the member district. Upon request of the Governing Board of the ESC not more often than annually, each member district shall furnish to the BCSFD a report as of the end of the member district's most recent fiscal year as to the expenditures of money received by the member district during that year as distributions under this agreement.
2. Additional BCSFD Expenses:
  - a. Each member district shall be responsible for payment of its proportionate share of the costs of the election on a tax levy assessed to and against the Governing Board of the ESC under R.C. §3501.17. Those proportionate shares shall be determined on the basis of the number of election precincts in each of the member districts. The treasurer of the ESC shall provide an invoice outlining each member district's proportionate share to each of the member districts payable within thirty (30) days to the BCSFD.
  - b. Each member district shall be responsible for payment of its proportionate share of the costs/expenses of legal counsel and bond legal counsel incurred by the BCSFD or ESC as taxing authority for the BCSFD for the advice and documentation created in the formation of the BCSFD, pursuit of the levy, and any legal issues that may arise involving the legality or constitutionality BCSFD and the BCSFD levy in the future. Proportionate share shall be calculated as follows: the district's proportional valuation of the total cost. The ESC treasurer shall provide an invoice to each member district for their proportional costs/expenses which shall be payable within thirty (30) days to the ESC.
3. This agreement is effective as of the date first mentioned above and shall continue in effect thereafter or until the earliest of the following: (a) all tax levies of the BCSFD have expired or otherwise been terminated and no further proceeds of any such tax levy are to be distributed to the member districts, (b) the parties hereto agree to a date for the termination of this agreement, (c) all of the member districts have withdrawn from the territory of the financing district, (d) Jan. 1, 2019, if no tax levy of the BCSFD shall be then have been approved by the voters.
4. This agreement contains the entire agreement of the parties hereto with respect to the matters provided for herein and may not be altered except by a further agreement made in writing by the parties hereto.

5. In the event that any provision of this agreement shall be held by a court to be invalid or unenforceable, such a ruling shall not affect the validity or enforceability of any other provision of this agreement except as the operation of such other provision is dependent for its operation on the provision held to be invalid or unenforceable.

**IN WITNESS WHEREOF**, the boards of education of each of the member districts and the ESC have caused this agreement to be approved in an open session of a public meeting and signed in the names of the respective school districts and in their official capacities by the officers of each of such school districts.

SECOND – Seconded by Mrs. O’Neal

ROLL CALL – Ayes: Mr. Begley, Mr. Berding, Mr. Hare, Mrs. O’Neal & Mrs. Shorter

Nays: None

Motion Carried: 5-0

18-83 APPOINTMENT OF DELEGATE AND ALTERNATE TO SERVE FOR THE OHIO SCHOOL BOARDS ASSOCIATION ANNUAL BUSINESS MEETING/APPROVAL OF BOARD POLICIES/APPROVAL OF THE RESOLUTION FOR REQUESTING DISTRICT MEMBERSHIP WITH THE SOUTHWEST OHIO EDUCATIONAL PURCHASING COUNCIL

MOTION – Moved by Mr. Begley to approve the following:

2. The Board hereby appoints Mrs. Shorter to serve as the delegate for the Ohio School Boards Association Annual Business Meeting. In the event that the delegate is unable to serve, Mr. Hare has been appointed as alternate.
3. Recommend approval of the following Board Policies:
  - a. GBQ – Criminal Background Check
  - b. GCD – Professional Staff Hiring
  - c. GCE – Part-time and Substitute Professional Staff Employment
  - d. GCPD – Suspension and Termination of Professional Staff Members
  - e. GCD/GDCA/GDD – Support Staff Recruiting/Posting of Vacancies/Hiring
  - f. GDE – Part-time and Substitute Support Staff Employment
  - g. GDI – Support Staff Assignments and Transfers
  - h. GDPD – Suspension, Demotion and Termination of Support Staff Members
  - i. JEDA – Truancy
  - j. LEA – Student Teaching and Internships

4. Recommend approval of the resolution for requesting district membership with the Southwestern Ohio Educational Purchasing Council:

Be it resolved that the Fairfield City School District, hereby agrees to abide by the Constitution and By-Laws of the Southwestern Ohio Educational Purchasing Council (EPC) and elects to become a member of the EPC, a Regional Council of Governments under Chapter 167 of the Ohio Revised Code.

SECOND – Seconded by Mr. Berding

ROLL CALL – Ayes: Mr. Begley, Mr. Berding, Mr. Hare, Mrs. O’Neal & Mrs. Shorter

Nays: None

Motion Carried: 5-0

#### COMMITTEE REPORTS

##### A. Legislative Update – Balena Shorter

Mrs. Shorter stated that House Bill 512 scaled back the State Board of Education powers. It has temporarily been shelved. The bill may come back after November.

Senate Bill 216 is a deregulation bill which changes teacher evaluations and student learning objectives.

##### B. Butler Tech – Michael Berding

Mr. Berding read the following statement:

Students returned to school in August. The School of the Arts moved to Fairfield Twp, and those students were very impressed with the new upgrades for their learning experience.

As you scan through the Transforming Lives newsletter, you will notice:

JEE Foods, a not-for-profit created by Butler Tech students at Ross High School, won the international competition in South Africa at the 2018 SAGE World Cup.

Equine Grads from Butler tech grabbed special honors at the Butler and Preble County fairs including Megan Scharfenberg who earned Horsemen of Horsemen and Megan Geier who was named Butler County Fair Grand Champion.

On the Adult Education side, The LeSourdesville Campus Ribbon Cutting Ceremony is Thursday 9-6 at 5:00. The Future Fair extravaganza at the LeSourdesville Campus is September 22, and the Sgt. Dulle 5k Memorial Walk/Run in September 23 in Lebanon.

Thirty-seven cadets graduated from the Basic Peace Academy last month.

All the Industrial Welding graduates passed their 3G and 4G certification passed on their first attempt.

I have also included a flyer on the strategic goals and how they were met:

- \* 98% graduation rate
- \* 64.25% of all 7<sup>th</sup>-12<sup>th</sup> grade students in Butler Tech's ten-member schools take at least one Butler Tech class (Fairfield's participation is 69.43%) highest enrollment in school history
- \* \$6mil in school investments
- \* less than 5% turnover in staff
- \* shifting from Norms to Expectations from staff

There is also a flyer on Career Lab participation – More than 95% of students at Creekside and Crossroads attended the Butler Tech Career Lab.

C. Parks and Recreation Update – Carrie O'Neal

Mrs. O'Neal reported that plans were approved for the Dog Park near Marsh Lake at a special meeting yesterday.

D. Planning Commission – Brian Begley – No Report

ANNOUNCEMENTS

September 13, 2018 – Mental Health Series Part 2: Anxiety and Depression; Dinner,

6:00 P.M. – 7:00 P.M.; Event, 7:00 P.M. – 8:30 P.M., Fairfield Freshman School

September 20, 2018 – Board Meeting, 6:30 P.M., FHS, Catherine D. Milligan Community Room

September 20, 2018 – Progress Reports Grades 1-12

September 29, 2018 – Mother/Son Dance, 7:00 P.M. – 9:00 P.M., FHS Arena

BOARD MEMBER COMMENTS

Mrs. O'Neal thanked Mr. Penney for the presentation tonight. She feels very informed.

Mr. Hare shared the following items: EXECUTIVE SE

Six orchestra students from FCSD auditioned & were accepted into Cincinnati Symphony Youth Orchestra! From FHS- Erica Arnold, viola; Samantha Coning & Farah Desai, violins; from FFS- Kennedy Baker & Chelsea Agyei, violins; from Crossroads- Kyle Ledbetter, cello

Two things caught my attention:

Elementary counselors, which are new positions, were in classrooms soon after opening day.

Mrs. Martin, our Bullying and Harassment Officer has been conducting small group sessions on defining bullying, how to handle it and report it and different types of bullying like cyber bullying. Updates will be posted in our *Week at a Glance*.

This week we hosted the GMC League Character and Leadership conference.

BOARD MEMBER COMMENTS (continued)

Mr. Hare:

Board of Education and administration are walking in the homecoming parade this year.

18-84 EXECUTIVE SESSION

MOTION – Moved by Mr. Begley to recess to Executive Session at 8:25 pm to discuss the following:

The employment of public employees 121.22 (G) (1)  
Security Arrangements 121.22 (G) (6)

SECOND – Seconded by Mrs. Shorter

ROLL CALL – Ayes: Mr. Begley, Mr. Berding, Mr. Hare, Mrs. O’Neal & Mrs. Shorter

Nays: None

Motion Carried: 5-0

The Board resumed the meeting at 9:46 pm.

18-85 ADJOURNMENT

MOTION – Moved by Mr. Begley to adjourn the meeting.

SECOND – Seconded by Mr. Hare

ROLL CALL – Ayes: Mr. Begley, Mr. Berding, Mr. Hare, Mrs. O’Neal & Mrs. Shorter

Nays: None

Motion Carried: 5-0

The meeting was adjourned at 9:47 pm by the President, Mr. Hare.

\_\_\_\_\_  
President

Attest: \_\_\_\_\_  
Treasurer